



SERVING THE CHILDREN OF SURREY SINCE 1973

Dear Parents/Guardians,

Summer, 2018.

Welcome to the S.A.E.C.E. Preschool Program. We look forward to seeing our returning families and to meeting our new families. Staff will be in the classrooms the end of August (*days & times vary) to begin set-up for the new school year. Preschool staff will also be in Tuesday, September 04 and Wednesday September 05, 2018. Please contact the classroom (or Program Office) to confirm what days teachers will be in.

Payments for **September fees are due before your child's first day of preschool.**

Regular preschool classes begin Monday, Sept.10, or Tuesday, Sept.11. (depend on days attending).

Re: Payment of fees

Post-dated cheques are preferred for payment of the monthly fees (tuition). Payments for September may be mailed to the Program Office (address at bottom of this letter), or brought in to the classroom **during the set up days, before the start of regular classes.** For families paying with cash – **exact amounts please, in an envelope with child's and parent's name** – classrooms do not have cash to make change. Receipts for cash payments will be written as soon as possible, but classroom teachers will be very busy getting to know the children and their caregivers.

We are considering Pre-Authorized Debit (payments) as an option also – to be confirmed.

Families applying for the Affordable Child Care Benefit (Child Care Subsidy), please contact the Min. of Children and Family Development (MCFD) in Victoria by phone at 1-888-338-6622 (toll free), online at www2.gov.bc.ca/gov/content/family-social-supports, or locally families may contact Options Child Care Resource & Referral at #604-572-8032 **during the summer to apply or to renew.** **September is a very busy time for the Child Care subsidy program - start early for coverage for September.** Parents/Guardians are responsible to pay the first month's fees if a subsidy authorization has not been received by the Program Office before your child begins attending. Parents/Guardians are also responsible to pay any differences between the subsidy amount authorized and the monthly preschool fees.

For families of children requiring extra support:

During the summer SAECE will be in contact with the Centre for Child Development, etc... to confirm support for children requiring extra support in the classrooms. If adequate support is not available for your child to safely attend the SAECE program, parents/guardians will be contacted.

* If your child **will not** be attending preschool on the days noted, please contact the Program Office (#604-576-4434) as soon as possible. Questions can be directed to the Program Office during the summer as the phone messages and emails will be checked.

Thank you.
Julie ter Laak
Program Manager